



# Welcome to Care@Work

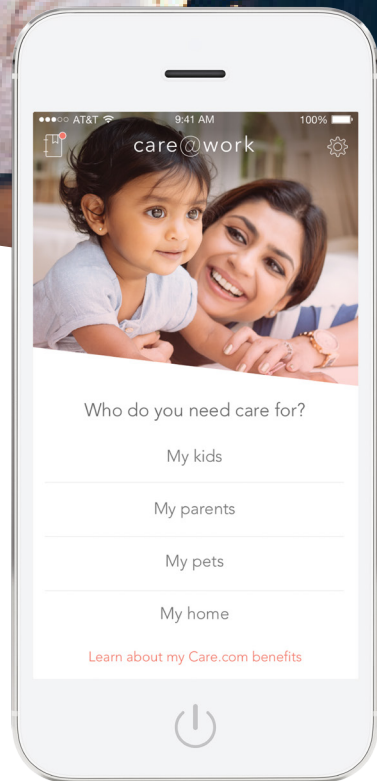
Get the care you need—wherever you are

## Register Before You Need It!

Eligible faculty, staff and postdoctoral fellows must pre-register by signing and submitting a waiver ([https://hr.harvard.edu/files/humanresources/files/care.com\\_waiver.pdf](https://hr.harvard.edu/files/humanresources/files/care.com_waiver.pdf)). You must submit this paper document by faxing (617-495-4124) or emailing ([worklife@harvard.edu](mailto:worklife@harvard.edu)) to the University's Office of Work/Life. Staff and faculty need only register once and do not need to register again at any subsequent time.

Life is unpredictable, and sometimes, we could all use a little extra help. Care@Work gives you access to:

- Local caregivers for one-time or ongoing care needs
- Profiles, reviews and background check options
- Payroll management
- Expert advice on finding and managing care



## Take Care@Work with you

Our easy-to-use app lets you tap into our national network of caregivers 24/7.

care@work  
BY CARE.COM



## FIND, BOOK & PAY CAREGIVERS

Manage every step of the hiring process through Care.com.

- Post jobs detailing what your family needs
- Set up interviews and access background check options
- Hire and pay through our new scheduling system

## REQUEST BACKUP CARE

Sick kids? Mom and Dad need help in a pinch? You're covered.

- Request last-minute child or adult/senior care
- Access prescreened, qualified caregivers
- Set up in-home help, transportation and more



## TALK TO CARE ADVISORS

Our advisors can help you set up senior or adult care tailored to your family's needs.

- Assistance with adult and senior care challenges
- Written plans and ongoing follow up
- Customized and vetted options for care

## OTHER AVAILABLE BENEFITS

### Set Up & Manage Payroll

From payday to tax time, Care.com® HomePay<sup>SM</sup> can handle every aspect of paying for care, including:

- Automatic payments and tax deductions
- Year-end tax preparation

## Your Harvard Backup Care Benefits

For children and adults: 20 days  
Benefit is per year, July 1 — June 30

Rates: \$16.00/hr. co-pay by credit card for in-home  
childcare and adult care;  
\$35.00 per child per day at child care centers