**Job Function:** Health Care

**Job Family:** Athletic Training – Professional

**Job Family Summary:** Perform or manage a range of activities in collaboration with physicians to provide preventative services, emergency care, clinical diagnosis, therapeutic intervention and rehabilitation of injuries and medical conditions.

**Job Title:** HLT Athletic Training II

**Job Code:** W0056P

**Grade Level:** 56  
**Exemption:** Exempt

**Effective/Revision Date:** December 2019

**Job Summary**

Independently work with student athletes to provide care, prevention, treatment and rehabilitation of athletic injuries and illnesses both on campus and at game venues.

**Typical Core Duties**

- Provide evaluation, treatment and rehabilitation for intercollegiate athletics
- Travel with assigned team and provide care for injuries incurred by athletes; administer first aid and emergency techniques such as applying tape, bandages, braces and padding to injuries
- Conduct pre-season screening and conditioning to prevent injuries during competitions
- May assist team physicians during clinic hours
- In collaboration with team physicians and coaching staff, assess nature of athlete’s illness or injury, treat and rehabilitate athletes to return them to full activity level
- Responsible for the training room and may supervise the student athletic trainers
- Document treatments, referrals and injury reports
- Recommend and administer policies on fitness and medical care for injuries
- Ensure compliance with University policies and procedures and applicable legal rules and regulations
# Job Family Matrix

## Basic Qualifications
- Bachelor’s degree or equivalent work experience required
- Valid driver’s license
- Minimum of 2 years’ relevant work experience

## Additional Qualifications and Skills
- Knowledge of Microsoft Office Suite, intermediate Excel skills
- Strong organizational skills and a demonstrated ability to work independently

## Certificates and Licenses
- NATABOC certification
- CPR and First Aid

## Physical Requirements
- Lifting (approximately 20 to 75 pounds), bending, and other physical exertion

## Working Conditions
- Travel may be required
- May be required to work nights and weekends
### Job Family Matrix

<table>
<thead>
<tr>
<th><strong>Job Function:</strong></th>
<th>Health Care</th>
<th><strong>Job Family:</strong></th>
<th>Athletic Training – Management</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Job Family Summary:</strong></td>
<td>Perform or manage a range of activities in collaboration with physicians to provide preventative services, emergency care, clinical diagnosis, therapeutic intervention and rehabilitation of injuries and medical conditions.</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Job Title:</strong></td>
<td>HLT Athletic Training Mgt IV</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Job Code:</strong></td>
<td>W0058M</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Grade Level:</strong></td>
<td>58</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Exemption:</strong></td>
<td>Exempt</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Effective/Revision Date:</strong></td>
<td>December 2019</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Job Summary

Facilitate athletic training activities such as prevention, treatment and rehabilitation of athletic injuries and illnesses both on campus and at game venues. Serve as a subject matter expert and liaison to the Athletic department.

### Typical Core Duties

- Responsible for effective staff management, including hiring and orientation, training and development, workflow and performance management, and the promotion of an inclusive and innovative work environment
- Provide athletic training services including testing, evaluation, and assignment for training regimens, treatment for injuries, rehabilitation and medical referrals
- Serve as principal trainer for selected teams
- Coordinate team physicals and activities of team physicians & training staff
- May be responsible for budget management
- Maintain established safety standards
- Ensure compliance with University policies and procedures and applicable legal rules and regulations
## Basic Qualifications
- Bachelor's degree or equivalent work experience required
- Valid driver’s license
- A minimum of 7 years' relevant work experience

## Additional Qualifications and Skills
- Supervisory experience
- Knowledge of Microsoft Office Suite, intermediate Excel skills
- Strong organizational skills and a demonstrated ability to work independently

## Certificates and Licenses
- NATABOC certification
- CPR and First Aid

## Physical Requirements
- Lifting (approximately 20 to 75 pounds), bending, and other physical exertion

## Working Conditions
- Travel may be required
- May be required to work nights and weekends