

Health Care Job Function

HLT Optometrist V

Grade: 59

Job Code: W0859P

Job Family: Optometry

Job Family Matrix: [Optometry Matrix](#)

Summary

Conduct tests to identify and evaluate eye defects and disease. Prescribe eye glasses, contact lenses, vision therapy and low vision aids for the correction of visual disorders.

Typical Core Duties

- Conduct routine eye examinations, including visual field tests and record findings
- Evaluate patient care needs, develop and implement treatment plan
- Establish and maintain client records
- Analyze test data or images to inform diagnosis or treatment
- Evaluate treatment plan through outcome measures and recommend new or altered treatments as necessary
- Ensure compliance with University policies and procedures and applicable legal rules and regulations

Basic Qualifications

- Graduate of accredited school of Optometry
- Minimum of 8 years' relevant work experience

Additional Qualifications and Skills

- Minimum of 2 years' experience in a clinic or ambulatory setting
- Knowledge of Microsoft Office Suite, advanced excel skills
- Strong knowledge of eye care practice and standards of care to assess, plan, implement, and evaluate patient care

Certificates and Licenses

- Massachusetts Optometry license

Physical Requirements

- Sitting using near vision use for reading and computer use for extended periods of time
- Lifting (approximately 20 to 30 pounds), bending, and other physical exertion

Working Conditions

- Work is performed in an office setting