

Health Care Job Function

HLT Pharmacist IV

Grade: 58

Job Code: W0958P

Job Family: Pharmaceutical

Job Family Matrix: [Pharmaceutical Matrix](#)

Summary

Review and interpret physician orders, detecting any therapeutic incompatibilities, and accurately prepare and dispense pharmaceuticals by compounding, packaging, and labeling them.

Typical Core Duties

- Dispense and review prescriptions to ensure accuracy and compliance with professional, state, and federal regulatory requirements
- Act as subject matter expert; provide pharmaceutical and drug information to medical staff and educate patients on medication use, storage and side effects
- Solicit information from patients regarding past and current medication to prevent drug interactions
- Analyze prescribing trends to monitor patient compliance and to prevent excessive usage or harmful interactions
- Work with clinics and nursing staff for the purpose of drug surveillance, drug information and general liaison duty
- Ensure compliance with University policies and procedures and applicable legal rules and regulations

Basic Qualifications

- Bachelor's degree in Pharmacy required

Additional Qualifications and Skills

- Doctor of Pharmacy degree preferred
- Knowledge of Microsoft Office Suite

Certificates and Licenses

- Licensed by the Massachusetts Board of Pharmacy

Physical Requirements

- Use of near vision for pill handling and reading for extended periods of time
- Ability to stand for extended periods
- Lifting (approximately 20 to 30 pounds), bending, and other physical exertion

Working Conditions

- May be required to work nights and weekends