Information Technology Job Function

IT Enterprise Architect V
Grade: 59
Job Code: I1859P
Job Family: Enterprise IT Management
Job Family Matrix: [Enterprise IT Management Matrix](#)

Summary
Consult on enterprise IT projects. Collaborate with other technology teams to promote inter-operability, best practices, and common standards. Develop enterprise architecture documentation and advisories for the benefit of the Harvard IT community.

Typical Core Duties
- Advocate, produce and facilitate the creation of architecture advisories, best practices, and standards
- Facilitate and participate in internal and external architecture communities of practice: architecture and code reviews, direction-setting, information sharing, and decision-making
- Collaborate with multiple IT departments at Harvard to create multi-year technology roadmaps and strategy recommendations
- Advocate for both inter-operability and the creation and re-use of reference architectures at Harvard
- Develop clear requirements for architecture designs and recommendations
- Build technical proofs of concept to create new capabilities to address roadmap items created by HUIT, Schools and units
- Abide by and follow the Harvard University IT technical standards, policies and Code of Conduct

Basic Qualifications
- Minimum of seven years' post-secondary education or relevant work experience

Additional Qualifications and Skills
- Strong consulting skills and adept at working across multiple departments to break down barriers to collaboration and partnership
- Demonstrated experience in organizing and articulating relationships between multiple complex IT systems
- Experience participating in the design of enterprise architectures or large-scale systems integrations
- Demonstrated team performance skills, service mindset approach, and the ability to act as a trusted advisor

Certificates and Licenses
- Completion of Harvard IT Academy specified foundational courses (or external equivalent) preferred
- ITIL v3 or v4 Foundations certification desired; ITIL intermediate (or higher) certifications strongly preferred

Physical Requirements

Working Conditions
- Work is performed in an office setting