

Leadership in Action Program Outline FY20

Leadership in Action is a year-long program attended by high-performing mid-to senior level managers (grades 58-61) who have demonstrated leadership capability. The fee for this program is \$1200. Each session begins at 9:00 a.m. and is a full day. Universal Manager Training is a pre-requisite for participation in Leadership in Action.

<u>Session/Instructor</u>	<u>Date</u>	<u>Topic</u>	<u>Competencies Addressed</u>
Orientation Session and 360 Overview	October 2 or October 3	3:00-4:00 p.m. 9:00-10:00 a.m.	Setting Expectations and Answering Questions
<i>Session 1: Jim Honan, Harvard Graduate School of Education</i>	October 30	Strategic Thinking & Decision Making	Strategy and Planning, Communication
<i>Session 2: Kristen Scott, Harvard University Center for Workplace Development</i>	December 4	360° Feedback Session	All Competencies
<i>Individually Scheduled 360 Debrief with CWD Coach</i>	Dec. 9 – Jan. 31	360 Review	All Competencies
<i>Session 3: Christina Finegold, Harvard University Center for Workplace Development</i>	January 8	Engaging and Developing Others	Developing Individuals and Teams, Motivating and Engaging, Accountability
<i>Session 4: Bob Bordone, Harvard Program on Negotiation, Harvard Law School</i>	February 4	Negotiation Skills & Developing Organizational Awareness	Business and Organizational Expertise, Adaptability, Building Collaborative Relationships
<i>Session 5: Rachael Ellison, Harvard University Center for Workplace Development</i>	March 4	Leading in a Changing Environment	Adaptability, Communication, Strategy and Planning
<i>Session 6: Stacy Blake-Beard, Simmons School of Management</i>	April 1	Valuing Diversity and Managing Across Differences	Managing Across Differences, Building Collaborative Relationships
<i>Session 7: Mary Shapiro, Simmons School of Management</i>	May 6	Building High Performance Work Teams	Developing Individuals and Teams, Building Collaborative Relationships
<i>Session 8: Kristen Scott, Harvard University Center for Workplace Development</i>	June 10	Program Closing	Review of All Competencies

Registration information is available through your local Human Resource office. If you have any questions please email CWD_HLDP@harvard.edu. **Applications are due by October 4** and pre-work will be sent on October 15.