

JUNE 2021

WELLBEING RESOURCES FOR HARVARD UNIVERSITY FACULTY AND STAFF

THIS SUMMER, TAKE TIME TO RECHARGE, REFRESH, AND RENEW

Congratulations and THANK YOU for helping us all make it through this school year together. It took a lot of effort, from every corner, to get to the point where we can welcome students back on-site in the fall.

That said, for many people the idea of returning to campus in the autumn—<u>safely</u>—may be met with understandable trepidation, balanced by the anticipation of seeing colleagues in person and finding a new rhythm at work.



But before we dive into the next academic cycle, let's take some time this summer to recharge our bodies, refresh our minds, and renew our focus. You may have accumulated some <u>vacation time</u> during the pandemic, and there are important reasons <u>for you</u> and <u>your team</u> to take a break.

Here are some ideas for affordable local outings, whether you're looking to <u>treat yourself to some much-needed</u> **R&R**, or have fun with family and friends:

- Schedule a massage, acupuncture session, or attend a workshop at the <u>Center for Wellness</u>. Prices are competitive and anyone with a Harvard health plan can book up to 20 acupuncture visits per year for just the cost of the copayment.
- Browse Outings & Innings (HarvardKey required) for discount tickets for the Provincetown Fast Ferry, Codzilla, Boston Duck Tours, Canobie Lake Park, Zoo New England, and other local attractions.
- Hike, mountain bike, or walk your dog through the miles of trails in the 4,000 acre Harvard Forest (free).
- Take a walk through the botanical splendor of the **Arnold Arboretum**, using self-guided tours or their mobile app.
- Admire the monuments and enjoy the views at historic <u>Mount Auburn Cemetery</u>, America's first garden cemetery, less than two miles from Harvard Square.

If you are planning on traveling farther afield, <u>Harvard experts give airports high marks on COVID safety</u>, but be sure to check the <u>university's latest travel guidance</u>.

Looking ahead to the fall, the best way to quell your worries and ease your mind is to get well informed and prepared for what to expect. To that end, you can:

- Read the return to campus FAOs.
- Review our <u>new flexwork policy and guidelines</u>.
- Make use of an important new manager's **toolkit from CWD** (HarvardKey required) for supervising employees in a hybrid work environment and understanding **how to make employees feel safe** in these new situations.

Enjoy your summer! The newsletter will be on hiatus until September, but you can always find up-to-date information on Harvard's benefits and perks, as well as ideas on how to make your life simpler, more fulfilling, and culturally richer, at <u>HARVie</u>. Thanks for reading!

MA PFML LEAVE TO CARE FOR FAMILY MEMBERS IS EFFECTIVE JULY 1

Take the time you need to take care of your loved ones without worrying about your job or finances. Starting in July, eligible employees can use up to 12 weeks of paid leave to care for a family member with a serious medical condition. This is in accordance with the second phase of the Massachusetts Paid Family and Medical Leave (MA PFML) that went into effect on January 1, 2021.

Virtually all Harvard employees are eligible for this benefit, with slight variations depending on your type of employment (details can be found in the plan overview for your employee group). Under MA PFML, family members include your spouse, domestic partner, child, parent or the parent of your spouse or domestic partner, a person who legally acted as a parent when you were a child, your grandchild, grandparent, or sibling.

You are limited to 12 weeks for any combination of paid family leave in a 52-week period (military care leave entitles you to up to 26 weeks). For example, if you used six weeks of leave to bond with a new child starting January 1, you would have six weeks of leave remaining in the year to use to care for a family member.



Learn more about MA PFML and how it applies to you by doing any of the following:

- Reading this <u>overview of the law and its applicability to Harvard employees</u>
- Reviewing our <u>Frequently Asked Questions (FAQs)</u> document
- Watching a recorded video information session from Lincoln Financial Group

MIND AND BODY

We depend on one another to keep our community safe; thank you for checking in, planning ahead, and taking care of yourselves.

- In order to monitor our community's progress toward full vaccination, please send a clear copy of your completed vaccination card to HUHS at <u>mrecords@huhs.harvard.edu</u>, where it will be kept secure and confidential (HUHS already has records for people vaccinated in their clinics). Thank you for getting vaccinated!
- Find fresh, locally grown food at the <u>Farmers'</u>
 <u>Market</u> every Tuesday in Science Center Plaza starting
 June 15. <u>Sign up for their weekly newsletter</u> for the
 most up-to-date news.
- Get the latest safety protocols for returning to campus work — and on the best ergonomic practices for remote offices — from <u>Harvard Environmental Health</u> <u>& Safety</u>.

LEARNING AND GROWTH

A common trait among university employees is a desire to continually learn more. Satisfy your curiosity with some of these offerings.

- Pursue your professional development with classes on social media, expanding your career network, navigating change, and more <u>at the Center for</u> Workplace Development.
- Center yourself and calm your mind with a
 weekly introduction to Sudarshan Kriya (SKY)
 meditation (HarvardKey required). Drop in on this
 evidence-based practice, or come every week.
- Get the inside scoop on how art is handled, conserved, and secured at the Harvard Art Museums when you listen to their <u>podcast featuring museum employees</u> <u>discussing their jobs and careers</u>.

LIVING AND WORKING

The Office of Work/Life offers programs to support your wellbeing all summer long!

- Register your kids in Camp Kinda—it's "kinda" like summer camp—with on- and offline activities for kids ages 3–13 developed by the education professionals of EdNavigator. Free for Harvard families. See this <u>flyer for the link and code to register</u> (HarvardKey required).
- Explore strategies to help seniors remain active and engaged, avoid common age-related risk factors, and maximize their quality of life at Care@Work's <u>Aging</u> <u>Well</u> webinar on June 9.
- Challenge yourself to maintain your mindful meditation practice through the summer—join your peers on the <u>Ten Percent Happier app</u>.

FINANCES AND SECURITY

Getting informed and making a plan for your finances now will make future decision-making much easier and less stressful.

- Consider funding a Roth TDA as part of your retirement plan. Contribute after-tax dollars now and withdraw future earnings tax-free. Learn more in this recorded session on the Roth TDA option.
- Find out why women's retirement needs are different from men's, and how you can prepare for these unique financial challenges at <u>TIAA's financial guide for</u> women webinar.
- Check your Flexible Spending Account balance, submit claims and receipts, use the scanner to see if an expense is eligible, and more, using the <u>mobile app</u> <u>from Benefit Strategies</u>. And don't forget: you can make <u>mid-year elections or changes for 2021</u>.

To explore additional Harvard employee events, view the **full calendar** on HARVie.

