

*FOOTNOTES TO THE HARVARD EMPLOYMENT APPLICATION

1. RE: LIE DETECTOR TESTS

It is unlawful in Massachusetts to require or administer a lie detector test as a condition of employment or continued employment. An employer who violates this law shall be subject to criminal penalties and civil liability. (As required by Massachusetts General Laws, chapter 149, section 19B.)

2. ANNUAL SECURITY AND FIRE SAFETY REPORT AVAILABILITY The University is required by federal law (The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, 20 U.S.C. 1092(f), known as the "Clery Act") to publish an Annual Security Report and an Annual Fire Safety Report. The Harvard University Police Department publishes the Annual Security Report, entitled "Playing it Safe," which includes information about the HUPD, how to report a crime, HUPD's crime prevention programs, substance abuse, sensitive crimes, emergency notifications, and other important information about security and HUPD services on campus. It also contains three years of statistics on reported campus or campus-related crimes. A hard copy of "Playing it Safe" may be obtained by contacting the Harvard University Police Department at 1033 Massachusetts Avenue, 6th floor, Cambridge, MA 02138, (617) 495-9225. The Harvard University Environmental Health and Safety Department publishes the Annual Fire Safety Report, which includes fire safety polices, evacuation procedures, and fire statistics. A hard copy of the Annual Fire Safety Report may be obtained by contacting Environmental Health and Safety Department at 46 Blackstone Street, Cambridge, MA 02139, (617) 496-7168. The Annual Security Report, "Playing it Safe," is available at <http://www.hupd.harvard.edu/annual-security-report>. The Annual Fire Safety Report is available at <http://www.ehs.harvard.edu/programs/higher-education-opportunity-act-heoa>.

3. VOLUNTEER WORK. Applicants may include any verified work performed on a volunteer basis in their experience history. (As required by Massachusetts General Laws, chapter 149, section 52B.)

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