

## Job Family Matrix

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| <b>Job Function:</b> Health Care   | <b>Job Family:</b> Optometry - Professional |
| <b>Job Family Summary:</b> Perform or manage examination of the eyes and applicable visual systems for defects or abnormalities, as well as the medical diagnosis and management of eye disease.   |   |
| <b>Job Title:</b> HLT Optometrist V  |   |
| <b>Job Code:</b> W0859P  |   |
| <b>Grade Level:</b> 59   | <b>Exemption:</b> Exempt                    |
| <b>Effective/Revision Date:</b> December 2019  |   |
| <b>Job Summary</b>   |   |
| Conduct tests to identify and evaluate eye defects and disease. Prescribe eye glasses, contact lenses, vision therapy and low vision aids for the correction of visual disorders.  |   |
| <b>Typical Core Duties</b>   |   |
| <ul style="list-style-type: none"><li>• Conduct routine eye examinations, including visual field tests and record findings</li><li>• Evaluate patient care needs, develop and implement treatment plan</li><li>• Establish and maintain client records</li><li>• Analyze test data or images to inform diagnosis or treatment</li><li>• Evaluate treatment plan through outcome measures and recommend new or altered treatments as necessary</li><li>• Ensure compliance with University policies and procedures and applicable legal rules and regulations</li></ul> |   |

## Job Family Matrix

### Basic Qualifications

- Graduate of accredited school of Optometry
- Minimum of 8 years' relevant work experience

### Additional Qualifications and Skills

- Minimum of 2 years' experience in a clinic or ambulatory setting
- Knowledge of Microsoft Office Suite, advanced excel skills
- Strong knowledge of eye care practice and standards of care to assess, plan, implement, and evaluate patient care

### Certificates and Licenses

- Massachusetts Optometry license

### Physical Requirements

- Sitting using near vision use for reading and computer use for extended periods of time
- Lifting (approximately 20 to 30 pounds), bending, and other physical exertion

### Working Conditions

- Work is performed in an office setting