Information Technology Job Function

IT Applications Mgt V
Grade: 59
Job Code: I0759M
Job Family: Applications
Job Family Matrix: IT Applications Matrix

Summary
Lead/Oversee advanced applications development for major and highly complex projects; typically work as part of a team to implement complex business solutions. Deliver strategic and expert coding; focus on overarching development strategy for a large, complex, multi-faceted application. May manage multiple projects simultaneously.

Core Duties
- Responsible for effective staff management, including hiring and orientation, training and development, workflow and performance management, and the promotion of an inclusive and innovative work environment
- Participate fully in software development life cycle
- Lead development of technical solutions to deliver business requirements
- Participate in long term strategic planning for the application portfolio(s)
- Establish and maintain internal/external stakeholder relationships
- Abide by and follow the Harvard University IT technical standards, policies and Code of Conduct

Basic Qualifications
- Minimum of seven years' post-secondary education or relevant work experience
- Supervisory experience

Additional Qualifications and Skills
- Knowledge of Microsoft Office Suite, advanced Excel skills
- Knowledge of information technology applications, processes, software and equipment
- Highly specialized knowledge of a specific technology
- Demonstrated team performance skills, service mindset approach, and the ability to act as a trusted advisor

Certificates and Licenses
- Completion of Harvard IT Academy specified foundational courses (or external equivalent) preferred

Physical Requirements

Working Conditions
- Work is performed in an office setting