

Information Technology Job Function

IT Applications Professional II

Grade: 56

Job Code: I0756P

Job Family: Applications

Job Family Matrix: [IT Applications Matrix](#)

Summary

Independently perform comprehensive applications/web development for project of medium to large size and complexity; work as part of a team to implement business solutions. Write basic code of moderate complexity and maintain related documentation.

Core Duties

- Participate fully in software development life cycle
- Support technical solutions to deliver business requirements
- Troubleshoot problems and suggest improvements to coding practices
- Act as technical liaison to internal clients
- Abide by and follow the Harvard University IT technical standards, policies and Code of Conduct

Basic Qualifications

- Minimum of two years' post-secondary education or relevant work experience

Additional Qualifications and Skills

- Knowledge of information technology applications, processes, software and equipment
- Demonstrated team performance skills, service mindset approach, and the ability to act as a trusted advisor

Certificates and Licenses

- Completion of Harvard IT Academy specified foundational courses (or external equivalent) preferred

Physical Requirements

Working Conditions

- Work is performed in an office setting