

Information Technology Job Function

IT Enterprise Architect VI

Grade: 60

Job Code: I1860P

Job Family: Enterprise IT Management

Job Family Matrix: [Enterprise IT Management Matrix](#)

Summary

Consult on or lead enterprise IT projects. Engage and lead IT communities at Harvard to promote inter-operability, best practices, and common standards. Create and promote enterprise architecture standards and advisories for the benefit of the Harvard IT community.

Typical Core Duties

- Facilitate the creation and distribution of enterprise architecture advisories, best practices, and standards across the organization
- Facilitate and participate in internal and external architecture communities of practice: architecture and code reviews, direction-setting, information sharing, and decision-making
- Collaborate with multiple IT departments at Harvard to create multi-year technology roadmaps and strategy recommendations
- Lead building of technical proofs of concept to create new capabilities to address roadmap items created by HUIT, Schools and units
- Champion IT's role in innovation, advise on the adoption of new and emerging technologies, and engage with new vendors to increase value and minimize disruption
- Advocate for both inter-operability and the creation and re-use of reference architectures at Harvard
- Abide by and follow the Harvard University IT technical standards, policies and Code of Conduct

Basic Qualifications

- Minimum of seven years' post-secondary education or relevant work experience

Additional Qualifications and Skills

- Minimum three years' additional post-secondary education or relevant work experience
- Strong consulting skills and adept at working across multiple departments to break down barriers to collaboration and partnership
- Demonstrated experience in organizing and articulating relationships between multiple complex IT systems
- Experience participating in the design of enterprise architectures or leading large-scale systems integrations
- Demonstrated team performance skills, service mindset approach, and the ability to act as a trusted advisor

Certificates and Licenses

- Completion of Harvard IT Academy specified foundational courses (or external equivalent) preferred
- ITIL v3 or v4 Foundations certification desired; ITIL intermediate (or higher) certifications strongly preferred

Physical Requirements

Working Conditions

- Work is performed in an office setting