



SUMMER YOUTH EMPLOYMENT PROGRAM
Successful Summer Agreement Form

Agreement #1

If I am running late, get sick, or have an emergency that requires I miss work, I should contact:

Manager's Name

Best form of contact

Agreement #2

The appropriate dress code for my department is as follows:

Agreement #3

If I find myself without work or a project at any point during the summer, I should ask: _____

(List anyone in your department that may be looking for assistance!)

Agreement #4

If something goes wrong, or if I need help with anything, I should contact:

Manager's Name

SYEP Program Team Names

Agreement #5

My top three goals for this internship are:

Manager Signature

Intern Signature